**CUTSDEAN PARISH COUNCIL,GLOUCESTERSHIRE**

From : The clerk to the Council Claire Butler West Barn Farm, Cutsdean, Cheltenham, GL54 5RX

Tel: 01386 584083 email: claireloubutler@outlook.com

**MEETING**

I hereby give notice that the meeting of the council of the above Parish will be held at:

WEST BARN FARM

TUESDAY July 14th 2020 AT 6.30PM

All members of the council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out:

**AGENDA**

1. To receive Apologies
2. To receive Declarations of Interest
3. To approve the minutes of the Parish Council Meeting held on March 10th 2020
4. To receive report from Cllr Moor
5. To receive report from Clerk:
   1. Website Quote – new regulations
   2. Register of pecuniary interests
   3. Pension
   4. Insurance renewal
   5. May meeting – Chair & Vice Chair situation
   6. Defibrillator Grant – acceptance sent
   7. Agendas – to be checked by Chair in future
6. Matters arising not covered hereunder
   1. Contractor Quotes – Cllr Clarke
   2. Parking proposal
   3. Traffic survey
7. To receive a financial report, authorise payments.
   1. Financial Statement
   2. Budget
   3. Ian Piper Invoice – Website renewals - £45.00
   4. Insurance renewal - £165.69
8. Audit
   1. Audit Report from GAPTC
   2. AGAR Forms
   3. Annual review of policies:
      1. Standing Orders
      2. Financial Regulations
      3. Risk Management Schedule
      4. Privacy Notice
      5. Code of Conduct
9. Public adjournment
10. Planning
11. Correspondence
12. AOB
13. Date of next meeting

By email: Denny Beetson, Ted Smith, Matthew Butler, Chris Clarke, Nigel Moor

Hard copy: David Wright.

Signed: dated July 14th 2020